*Confidential*

 Group Peer Evaluation Form

Your Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Carefully evaluate the performance of each member of your group, **excluding yourself**, over the period of the group project.

5 – Outstanding 4 – Good **3** – Satisfactory 2 – Poor 1 – Unacceptable

|  |  |  |  |
| --- | --- | --- | --- |
|   | **Yao** | **Karthik** | **Chace** |
| 1. Did his/her fair share of the work that was required |  |  |  |
| 2. Shared responsibilities and did not try to take charge inappropriately |  |  |  |
| 3. Completed his/her share of the work on schedule |  |  |  |
| 4. Always submitted his/her besteffort |  |  |  |
| 5. Communicated effectively (and responded within an appropriate amount of time) |  |  |  |
| 6. I would choose this person, over all others, to be in the same group with me in the future. |  |  |  |

List the key tasks of the assignment that you and your group members were primarily responsible for. If more than one person did a task, you can put it under multiple names. (ie Memo writing, journal entries, adjustments, adjusted TB, financial statements, putting the project together and submitting it – etc.)

**Please include yourself when listing tasks below:**

|  |  |  |
| --- | --- | --- |
| **Yao** | **Karthik** | **Chace** |
|  |  |  |

**If you have any other comments feel free to add them below:**